



BIG PINE UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES
MINUTES of the Regular Meeting
Monday, January 8, 2018

A. OPENING BUSINESS

1. Call Open Session to Order – Marilyn Mann, Board President, called the Regular meeting of the Big Pine Unified School District Board of Trustees to order at 6:20 PM. The meeting was held in the Superintendent's Conference Room of Big Pine High School. Notice of the meeting was published, posted and/or e-mailed in a timely manner.
2. Roll Call – **Board Members** present: Marilyn Mann, President; Carla Bacoch and Denelle Carrington. Board Members absent: Tom Snyder, Vice President; and Sandra Lund. Roll call was taken and a quorum was satisfied to hold a meeting. **Staff** present: Pamela Jones, Superintendent; and Terri Parks, Administrative Assistant. **Visitors** present: Linda Akyuz, Teacher and Senior Class Advisor; and Jamie Robinson, Senior student.
3. Pledge of Allegiance – The Pledge of Allegiance was said at 6:20 PM.
4. Adopt Agenda

Denelle Carrington moved and Carla Bacoch seconded the motion to adopt the agenda as printed. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Absent; Carla Bacoch – Aye; Denelle Carrington – Aye; Sandra Lund – Absent.

5. Identify Closed Session Topics of Discussion – President Mann identified the Closed Session topics.

B. PUBLIC

1. Senior Class Requests – Senior Class student, Jamie Robinson, gave the presentation to the Board. Superintendent Jones made a correction to the Senior Class financial account and made a note that the request did not have food for the students listed as an expense.
 - a. Worm Sales
 - b. Senior Trip

C. DISCUSSION/POSSIBLE ACTION ITEM

1. Senior Class Requests
 - a. Worm Sales
 - b. Senior Trip

Denelle Carrington moved and Carla Bacoch seconded the motion to give preliminary approval for the Senior Class Grad Night trip, worm and cup advance with corrected budget itinerary and detailed listing for class money-making events planned brought back to the February 5, 2018 Board meeting for final approval. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Absent; Carla Bacoch – Aye; Denelle Carrington – Aye; Sandra Lund – Absent.

D. REPORTS

1. Superintendent's Report
 - a. Landscaping Update – Superintendent Jones reported that the dying trees at the back of the school have been removed and new trees planted. Irrigation is in place at the

front of this building and we are waiting for replacement trees to be harvested.

2. Principal's Report – Principal Dardenne-Ankringa was unable to attend due to inclement weather. Superintendent Jones reported that this spring, grades 6, 8 and 12 will be doing their Spring SLC's as Passages, an extension of the SLC that includes a presentation in front of a panel that may include community members, teachers and/or other students. Family member(s) are part of the audience. This is a Core Practice of credentialed schools in the EL Network. Passages are a tradition we are creating in our school district. Students present to the community evidence of their readiness to move forward to the next level of their educational journey.
3. BPEA Report – None
4. CSEA Report – None
5. ASB Report and Account Balances (enclosure) – None
6. Class Counts: as of January 8, 2018, 115 elementary students and 31 high school students for a total of 146 students.

E. CONSENT AGENDA

1. Approval, Minutes of December 4, 2017 Regular Meeting (enclosure)
2. Approval, Routine Payment of Monthly Bills/Warrants (enclosure)
3. Approval, Budget Revisions (enclosure)
4. Approval, Annual Renewal of Custodian of Records Notification (enclosure)
5. Approval, Uniform Complaint Report for October/December, 2017 (enclosure)
6. Approval, District Advisory Council Meeting Minutes of November 30, 2017 (enclosure)

Carla Bacocho moved and Denelle Carrington seconded the motion to approve the above Consent Agenda items as printed. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Absent; Carla Bacocho – Aye; Denelle Carrington – Aye; Sandra Lund – Absent.

F. PUBLIC HEARING

1. 2018 Federal Impact Aid Application (enclosure)

President Mann opened the Public Hearing at 6:47 PM. Superintendent Jones stated that we are applying for Federal Impact Aid funds and that we did receive a waiver from the tribe for the new requirement of the Indian Policy and Procedures. There was no further discussion. President Mann closed the hearing at 6:48 PM.

G. DISCUSSION/POSSIBLE ACTION ITEMS

1. **Governance**
 - a. First Reading and Adoption of CSBA December, 2017 Policy Updates (enclosure)

Denelle Carrington moved and Carla Bacocho seconded the motion to waive the second reading and adopt the December, 2017 policy updates as printed. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Absent; Carla Bacocho – Aye; Denelle Carrington – Aye; Sandra Lund – Absent.

2. **Financial**
 - a. Discussion/Approval – 2018 Federal Impact Aid Application

Carla Bacocho moved and Denelle Carrington seconded the motion to approve the 2018 Federal Impact Aid Application as printed. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Absent; Carla Bacocho – Aye; Denelle Carrington – Aye; Sandra Lund – Absent.

- b. Approval – Annual Financial Report for Big Pine Unified School District for the year ended June 30, 2017 (enclosure) – The Board reviewed the audit report, noting no audit exceptions, the observations and recommendations on the Management letter, and discussed corrective plans.

Denelle Carrington moved and Carla Bacocho seconded the motion to approve the Annual Financial Report ending June 30, 2017 as printed. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Absent; Carla Bacocho – Aye; Denelle Carrington – Aye; Sandra Lund – Absent.

- c. Discussion/Approval – 2018-19 Property Tax Exemption Claim Forms on Leased Property (enclosures)

Denelle Carrington moved and Carla Bacocho seconded the motion to approve the above listed forms as printed. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Absent; Carla Bacocho – Aye; Denelle Carrington – Aye; Sandra Lund – Absent.

3. Facilities

- a. Discussion/Approval – Developer Fee Justification Study (enclosure) – Superintendent Jones noted that this study is required every two (2) years for us to increase our fees to be in line with the State allowable fees and to remain compliant with Bond regulations.

Carla Bacocho moved and Denelle Carrington seconded the motion to approve the Developer Fee Justification Study as printed. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Absent; Carla Bacocho – Aye; Denelle Carrington – Aye; Sandra Lund – Absent.

4. Personnel

- 1) Discussion/Approval – Classified employee request for leave without pay – Superintendent Jones read from the request.

Denelle Carrington moved and Carla Bacocho seconded the motion to approve the request adding that each request from the employee must have specific approval from Superintendent Jones. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Absent; Carla Bacocho – Aye; Denelle Carrington – Aye; Sandra Lund – Absent.

H. PUBLIC COMMENT ON CLOSED SESSION ITEMS – There was no public comment.

I. ADJOURN TO CLOSED SESSION – President Mann adjourned to Closed Session at 6:55 PM.

J. CLOSED SESSION

1. Personnel (Government Code 54957)

2. Student Discipline and Other Confidential Student Matters (Ed Code 48900 et seq.)

K. **RECONVENE TO OPEN SESSION** – President Mann reconvened to Open Session at 7:33 PM.

L. **REPORT OF ANY ACTION TAKEN IN CLOSED SESSION** – There was no action taken in Closed Session.

The Board will call a Special Meeting for a Closed Session Only on or about January 24, 2018 at 6:00 PM.

M. **BOARD MEMBERS**

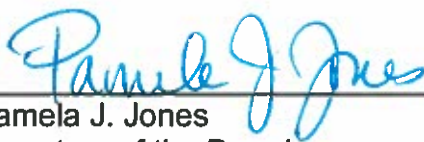
1. Next Regular Meeting: **Monday, February 5, 2018, 6:00 PM** at the Big Pine High School (Main Building), Superintendent's Conference Room. The Closed Session will continue to be held at the end of the meeting.

2. Annual Form 700

N. **ADJOURNMENT** – President Mann adjourned the meeting at 7:34 PM.



Marilyn Mann
President



Pamela J. Jones
Secretary of the Board



Date Approved