



BIG PINE UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES
MINUTES of the Regular Meeting
Monday, December 4, 2017

A. OPENING BUSINESS

1. Call Open Session to Order – Marilyn Mann, Board President, called the Opening Business Session of the Regular meeting of the Big Pine Unified School District Board of Trustees to order at 6:00 PM. The meeting was held in the Superintendent's Conference Room of Big Pine High School. Notice of the meeting was published, posted and/or e-mailed in a timely manner.
2. Roll Call – **Board Members** present: Marilyn Mann, President; Denelle Carrington; Sandra Lund and Tom Snyder. **Board Members absent:** Carla Bacocho, Vice President. Roll call was taken and a quorum was satisfied to hold a meeting. **Staff present:** Pamela Jones, Superintendent; and Terri Parks, Administrative Assistant. **Visitors present:** Jamie Robinson, representing ASB.
3. Pledge of Allegiance – The Pledge of Allegiance was said at 6:01 PM.
4. Adopt Agenda

Denelle Carrington moved and Tom Snyder seconded the motion to adopt the agenda as printed with Section J 3a, 2017-2018 First Interim Budget Report, being moved to the first item under Discussion/Possible Actions Items. The motion passed with the vote as follows: Marilyn Mann – Aye; Carla Bacocho – Absent; Denelle Carrington – Aye; Sandra Lund – Aye; Tom Snyder – Aye.

5. Identify Closed Session Topics of Discussion

B. PUBLIC COMMENT ON CLOSED SESSION ITEMS – None

C. ADJOURN TO CLOSED SESSION – President Mann adjourned to Closed Session at 6:03 PM.

D. CLOSED SESSION

1. Personnel (Government Code 54957)
2. Student Discipline and Other Confidential Student Matters (Ed Code 48900 et seq.)

Vivian Morris joined the meeting.

E. RECONVENE TO OPEN SESSION – President Mann reconvened the meeting at 6:47 PM.

F. REPORT OF ANY ACTION TAKEN IN CLOSED SESSION – No action was taken.

G. PUBLIC – Superintendent Jones presented the Golden Pine Cone awards to the Board members.

H. REPORTS

1. Superintendent's Report – Superintendent Jones said that her report will also cover the Principal's report. The 8th Grade trip to UNR went well. Bob Church organized a trip to UNR at the same time for the boys' and girls' basketball teams. All 3 groups toured the campus. Basketball season is now here.
 - 1) Habits of Character – Staff members and administration are working on combining our Habits of Scholarship and the Warrior Code. It is a long process and hope to have it back to the Board by the end of the school year.
2. BPEA Report – None
3. CSEA Report – None
4. ASB Report and Account Balances (enclosure) – Jamie Robinson, ASB President, reported that the Student Led Conferences have all been completed; ASB is working on a fund raiser to help fund a Winter Formal event in January; and they are looking into the Adopt a Highway program. Board member, Sandy Lund, invited ASB to join with the Big Pine Civic Club on their adopted section of highway.
5. Class Counts – As of December 1, 2017, total enrollment was 147 students; 115 in elementary and 32 in high school.

I. CONSENT AGENDA

1. Approval, Minutes of November 6, 2017 Regular Meeting (enclosure)
2. Approval, Routine Payment of Monthly Bills/Warrants (enclosure)
3. Approval, Budget Revisions (enclosure)
4. Approval, Facility Inspection Tool Report (enclosure)
5. Acceptance, Approval letter by State on Emergency Day (enclosure)

Denelle Carrington moved and Tom Snyder seconded the motion to approve the above Consent Agenda items as printed. The motion passed with the vote as follows: Marilyn Mann – Aye; Carla Bacocho – Absent; Denelle Carrington – Aye; Sandra Lund – Aye; Tom Snyder – Aye.

J. DISCUSSION/POSSIBLE ACTION ITEMS

3. Financial

- a. Discussion/Approval – 2017-2018 First Interim Budget Report (enclosure) – Vivian Morris, Big Pine's Business Advisory Consultant, highlighted the report.

Denelle Carrington moved and Tom Snyder seconded the motion to approve the 2017-18 First Interim Budget Report as printed. The motion passed with the vote as follows: Marilyn Mann – Aye; Carla Bacocho – Absent; Denelle Carrington – Aye; Sandra Lund – Aye; Tom Snyder – Aye.

1. Governance

- a. Election of Board Officers (enclosure)
 - 1) President

Denelle Carrington nominated Marilyn Mann as President for the next year and Tom Snyder seconded the nomination. Marilyn Mann was elected President with the vote as follows: Marilyn Mann – Aye; Carla Bacocho – Absent; Denelle Carrington – Aye; Sandra Lund – Aye; Tom Snyder – Aye.

2) Vice President

Denelle Carrington nominated Tom Snyder as Vice President for the next year and Sandra Lund seconded the nomination. Tom Snyder was elected Vice President with the vote as follows: Marilyn Mann – Aye; Carla Bacocho – Absent; Denelle Carrington – Aye; Sandra Lund – Aye; Tom Snyder – Aye.

b. Reappoint Superintendent as Board Secretary

Denelle Carrington moved and Sandra Lund seconded the motion to reappoint Superintendent Jones as Board Secretary for the next year. The motion passed with the vote as follows: Marilyn Mann – Aye; Carla Bacocho – Absent; Denelle Carrington – Aye; Sandra Lund – Aye; Tom Snyder – Aye.

2. Curriculum/Instruction

- a. Discussion/Approval – 2017-18 School Accountability Report Card (SARC) – Superintendent Jones highlighted the reports.
 - 1) High School (enclosure)
 - 2) Elementary School (enclosure)

Denelle Carrington moved and Tom Snyder seconded the motion to approve the High School and Elementary School 2017-18 SARC's as printed. The motion passed with the vote as follows: Marilyn Mann – Aye; Carla Bacocho – Absent; Denelle Carrington – Aye; Sandra Lund – Aye; Tom Snyder – Aye.

- b. Discussion/Approval – California School Dashboard Local Indicators – Superintendent Jones gave a power point presentation on the 2016-17 dashboard indicators that covered the Equity Report; Status and Change; Detailed Report and Student Grade Report. She also covered the Chronic Absence reports that compared Big Pine, Bishop, ICSOS and State results. No action was taken.

4. Facilities

- a. Discussion/Approval – Five-year Deferred Maintenance Program (enclosure) – Superintendent Jones reported that the numbers are the same as last year. The Fire Alarm system is a separate item. On a side note, she reported that she has met with Jeff McMillan on our fire alarm system. Mr. McMillan was able to correct all error lights on our current system.

Denelle Carrington moved and Sandra Lund seconded the motion to approve the Five-year Deferred Maintenance Program as printed. The motion passed with the vote as follows: Marilyn Mann – Aye; Carla Bacocho – Absent; Denelle Carrington – Aye; Sandra Lund – Aye; Tom Snyder – Aye.

- b. Discussion/Approval – Tree Removal – Superintendent Jones stated that no further trees would be removed from the front of the school. The Board directed that no trees should be removed on District property without Board approval. Superintendent Jones noted that we have an infestation of beetles in four (4) of the juniper trees at the back of the music room.

Denelle Carrington moved and Tom Snyder seconded the motion to approve the removal of four (4) juniper trees in the back of the music room. The motion passed with the vote as follows: Marilyn

Mann – Aye; Carla Bacoch – Absent; Denelle Carrington – Aye; Sandra Lund – Aye; Tom Snyder – Aye.

- c. Discussion/Approval – Discard/Donate old cafeteria tables – Superintendent Jones stated that the new tables would be delivered soon and she has been talking with IMAH to pick up the current tables at the same time as the new ones will be delivered.

Tom Snyder moved and Denelle Carrington seconded the motion to donate the tables or discard them if a place cannot be found to accept our donation. The motion passed with the vote as follows: Marilyn Mann – Aye; Carla Bacoch – Absent; Denelle Carrington – Aye; Sandra Lund – Aye; Tom Snyder – Aye.

5. Personnel

- a. Discussion/Approval – Sanilinn Meza as 10th Grade Advisor effective November 27, 2017

Denelle Carrington moved and Sandra Lund seconded the motion to ratify the above advisor. The motion passed with the vote as follows: Marilyn Mann – Aye; Carla Bacoch – Absent; Denelle Carrington – Aye; Sandra Lund – Aye; Tom Snyder – Aye.

- b. Discussion/Approval – Bob Church as Athletic Director effective November 17, 2017

Denelle Carrington moved and Sandra Lund seconded the motion to ratify Bob Church as Athletic Director. The motion passed with the vote as follows: Marilyn Mann – Aye; Carla Bacoch – Absent; Denelle Carrington – Aye; Sandra Lund – Aye; Tom Snyder – Aye.

K. BOARD MEMBERS

1. Next Regular, Organizational Meeting: **Monday, January 8, 2018**, Opening Business 6:00 PM, Closed Session 6:05 PM, Reconvene to Open Session 6:35 PM at the Big Pine High School (Main Building), Superintendent's Conference Room.
2. Family Literacy Night, December 14 at 5:00 pm (with Book Fair and Santa)
3. Music Program, December 21 6:00 pm (no Santa)

L. **ADJOURNMENT** – President Mann adjourned the meeting at 7:48 pm.



Marilyn Mann
President



Pamela J. Jones
Secretary of the Board



Date Approved