



BIG PINE UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES

MINUTES of the Regular Meeting

Monday, March 5, 2018

A. OPENING BUSINESS

1. Call Open Session to Order – Marilyn Mann, Board President, called the Regular meeting of the Big Pine Unified School District Board of Trustees to order at 6:10 PM. The meeting was held in the Superintendent's Conference Room of Big Pine High School. Notice of the meeting was published, posted and/or e-mailed in a timely manner.
2. Roll Call – **Board Members** present: Marilyn Mann, President; Tom Snyder, Vice President; and Sandra Lund. Board Members absent: Carla Bacocho and Denelle Carrington. Roll call was taken and a quorum was satisfied to hold a meeting. **Staff** present: Pamela Jones, Superintendent; Ed Dardenne-Ankringa, Principal; Terri Parks, Administrative Assistant; Linda Akyuz, Teacher and Senior Class Advisor; and Jan Hart, Teacher and 8th Grade Advisor. **Visitors** present: Vivian Morris, Business Advisory Consultant; Carrol Hambleton, Community Member; Eric Fairley, ASB Treasurer and Senior Student; and Lauren Loy, 8th Grade student.
3. Pledge of Allegiance – The Pledge of Allegiance was said at 6:10 PM.
4. Adopt Agenda

Sandra Lund moved and Tom Snyder seconded the motion to adopt the agenda as printed. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Aye; Carla Bacocho – Absent; Denelle Carrington – Absent; Sandra Lund – Aye.

5. Identify Closed Session Topics of Discussion – President Mann identified the Closed Session topics.

B. PUBLIC

1. Senior Class Trip Plan Update – Eric Fairley presented an updated trip plan, which included expenses and fund raising events.

C. DISCUSSION/POSSIBLE ACTION ITEM

1. 8th Grade Trip – Lauren Loy gave the presentation to the Board, which included the trip plan, expenses and current amount in class funds account.

Sandra Lund moved and Tom Snyder seconded the motion to approve the 8th Grade trip as presented contingent upon the class earning approximately \$850.00 prior to the event. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Aye; Carla Bacocho – Absent; Denelle Carrington – Absent; Sandra Lund – Aye.

D. REPORTS

1. Superintendent's Report
 - 1) EL Mid-Year Review – Superintendent Jones reported that our school designer, John LeCavalier, was here last week along with Dinah Consuegra, our Regional Director. Our work focused on credentialing, lesson design, and student writing performance.
 - 2) Professional Development, March 5 – An In-Service Day for teachers, no school for

students. We worked on combining and refining our Warrior Code and Habits of Character, NWEA assessment, and writing instruction. It was a very positive day. President Mann thanked the students for coming tonight when they had no school today.

2. Principal's Report – Principal Dardenne-Ankringa notified the Board that there will be a co-ed baseball team this year. Everyone is working on better attendance and we are seeing improvement; last school year chronic absence was at 25.683% compared to this year as of February 28 at 15.432%. SLCs are coming up with the 6th, 8th & 12th grade classes having a Passage. Ski/snow board program is doing great with 8 feet of new snow. Sunny will be working on 7-12 grade class master schedule and summer school.
3. BPEA Report – None.
4. CSEA Report – None.
5. ASB Report and Account Balances (enclosure) – Eric Fairley gave an update on ASB events: Sadie Hawkins will be May 18; Passages are being finished; Basketball season is over and ASB made about \$200.00 per game on the snack shack; and they are still working on a possible leadership development trip.
6. Class Counts – No discussion.

E. CONSENT AGENDA

1. Approval, Minutes of February 5, 2018 Regular Meeting (enclosure)
2. Approval, Minutes of February 26, 2018 Special Meeting (enclosure)
3. Approval, Routine Payment of Monthly Bills/Warrants (enclosure)
4. Approval, Budget Revisions (enclosure)
5. Approval, District Facility Inspection Tool Report (enclosure)

Sandra Lund moved and Tom Snyder seconded the motion to approve the Consent Agenda items as listed. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Aye; Carla Bacocho – Absent; Denelle Carrington – Absent; Sandra Lund – Aye.

F. DISCUSSION/POSSIBLE ACTION ITEMS

1. Financial

- a. Discussion/Action – 2nd Interim Report (enclosure) – Vivian Morris highlighted items from the report.

Tom Snyder moved and Sandra Lund seconded the motion to approve the 2nd Interim Report as presented. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Aye; Carla Bacocho – Absent; Denelle Carrington – Absent; Sandra Lund – Aye.

- b. Accept – Letter from Lisa Fontana, Superintendent, regarding our 2017-2018 First Interim Report (enclosure)

Tom Snyder moved and Sandra Lund seconded the motion to accept the above referenced letter. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Aye; Carla Bacocho – Absent; Denelle Carrington – Absent; Sandra Lund – Aye.

2. Governance

- a. Discussion/Approval – Review and Refinement of Board agenda items – Superintendent Jones presented a review and suggested changes to the agenda. They

are: 1) Closed Session to remain at the end of the meetings. 2) Public Comment may include class presentations. 3) There will be a discussion/approval item as needed right after the presentation. 4) Interdistrict transfer requests will not be brought to the Board. Superintendent Jones will be guided by Ed Codes and make approvals. An annual report may be done.

Tom Snyder moved and Sandra Lund seconded the motion to approve agenda changes as presented. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Aye; Carla Bacoch – Absent; Denelle Carrington – Absent; Sandra Lund – Aye.

- b. Discussion – Rules of Governance under the Brown Act Closed Sessions – Superintendent Jones gave a slide show presentation on Closed Session items, giving detailed information. During Open Session, discussions will be given regarding Closed Session. The information presented was from Schools Legal Service.
- c. Discussion/Approval – Biennial Review of Conflict of Interest Code (enclosure)

Tom Snyder moved and Sandra Lund seconded the motion to approve the Biennial Review as presented. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Aye; Carla Bacoch – Absent; Denelle Carrington – Absent; Sandra Lund – Aye.

- d. Discussion/Approval – Board Meeting change from April 2, 2018 to Tuesday, April 10, 2018

Sandra Lund moved and Tom Snyder seconded the motion to approve the next meeting date change. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Aye; Carla Bacoch – Absent; Denelle Carrington – Absent; Sandra Lund – Aye.

3. Facilities

- a. Discussion/Approval – Environmental Safety Controls – In light of the recent tragedy in Florida, President Mann spoke of the concerns of the Board for the safety of our students. Areas of concern were discussed with possible solutions. Superintendent Jones will write an article for the next Big Pine Beacon.

Sandra Lund moved and Tom Snyder seconded the motion to move forward and directed Superintendent Jones to come back with a plan to improve school safety. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Aye; Carla Bacoch – Absent; Denelle Carrington – Absent; Sandra Lund – Aye.

4. Personnel

- a. Discussion/Approval – Community Star Award (enclosure) – Possible candidates were discussed.

Tom Snyder moved and Sandra Lund seconded the motion to name Lindsay Barksdale, Executive Director, of the Mammoth Mountain Community Foundation as our 2018 Community Star Award winner. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Aye; Carla Bacoch – Absent; Denelle Carrington – Absent; Sandra Lund – Aye.

- b. Discussion/Approval – Special Education Van Driver Job Description (enclosure)

Tom Snyder moved and Sandra Lund seconded the motion to approve the job description with corrections as noted. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Aye; Carla Bacocho – Absent; Denelle Carrington – Absent; Sandra Lund – Aye.

- c. Ratify Classified Employee New Hire – Richard Reel, Special Education Van Driver, Range 5, Year 1

Sandra Lund moved and Tom Snyder seconded the motion to ratify the above referenced new hire. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Aye; Carla Bacocho – Absent; Denelle Carrington – Absent; Sandra Lund – Aye.

- G. **PUBLIC COMMENT ON CLOSED SESSION ITEMS** - There was no comment.
- H. **ADJOURN TO CLOSED SESSION** – President Mann adjourned to Closed Session at 8:16 PM.
- I. **CLOSED SESSION**
 - 1. Public Employee Discipline/Dismissal/Release
 - 2. Superintendent Goals
- J. **RECONVENE TO OPEN SESSION** – President Mann reconvened to Open Session at 8:46 PM.
- K. **REPORT OF ANY ACTION TAKEN IN CLOSED SESSION** – President Mann reported that no action was taken by the Board.
- L. **BOARD MEMBERS** – Our two Science Fair winners will be invited to the next meeting for recognition.
 - 1. Special Meeting: **Thursday, April 19, 2018**, 1:00 PM at the Big Pine High School (Main Building), Superintendent’s Conference Room.
 - 2. Next Regular Proposed Meeting: **Tuesday, April 10, 2018**, 6:00 PM at the Big Pine High School (Main Building), Superintendent’s Conference Room.
- M. **ADJOURNMENT** – President Mann adjourned the meeting at 8:48 PM.


Marilyn Mann
President


Pamela J. Jones
Secretary of the Board


Date Approved