



**BIG PINE UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES**  
**MINUTES of the Regular Meeting**  
**Monday, June 11, 2018**

**A. OPENING BUSINESS**

1. Call Open Session to Order – Marilyn Mann, Board President, called the Regular meeting of the Big Pine Unified School District Board of Trustees to order at 6:03 PM. The meeting was held in the Superintendent's Conference Room of Big Pine High School. Notice of the meeting was published, posted and/or e-mailed in a timely manner.
2. Roll Call – **Board Members** present: Marilyn Mann, President; Tom Snyder, Vice President; and Denelle Carrington. Board Members absent: Carla Bacocho and Sandra Lund. Roll call was taken and a quorum was satisfied to hold a meeting. **Staff** present: Pamela Jones, Superintendent; Ed Dardenne-Ankring, Principal; and Terri Parks, Administrative Assistant.
3. Pledge of Allegiance – The Pledge of Allegiance was said at 6:04 PM.
4. Adopt Agenda

Denelle Carrington moved and Tom Snyder seconded the motion to adopt the agenda as printed. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Aye; Carla Bacocho – Absent; Denelle Carrington – Aye; Sandra Lund – Absent.

5. Identify Closed Session Topics of Discussion – President Mann identified the Closed Session topics.

**B. PUBLIC – There was no Public Comment.**

**C. REPORTS**

1. Superintendent's Report – EL Education – John Le Cavalier, our school designer, is going back into retirement but will be here for the August visit. EL is still looking for a Regional Director and School Designer
2. Principal's Report – Principal Dardenne-Ankring reported that the end of the year activities were all completed and summer work has started.
3. BPEA Report – None
4. CSEA Report – None
5. ASB Report – None
6. Class Counts – No discussion.

**D. CONSENT AGENDA**

1. Approval, Minutes of May 7, 2018 Regular Meeting (enclosure)
2. Approval, Minutes of June 4, 2018 LCAP & Budget Public Hearing Meeting (enclosure)
3. Approval, Routine Payment of Monthly Bills/Warrants (enclosure)
4. Approval, Budget Revisions (enclosure)
5. Approval, District Advisory Council May 10, 2018 meeting minutes (enclosure)
6. Approval, Facility Inspection Tool Report (enclosure)

Tom Snyder moved and Denelle Carrington seconded the motion to approve the Consent Agenda items as presented. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder –

Aye; Carla Bacocho – Absent; Denelle Carrington – Aye; Sandra Lund – Absent.

**E. DISCUSSION/POSSIBLE ACTION ITEMS**

**1. Financial**

**a. Discussion/Approval – Local Control Accountability Plan**

Tom Snyder moved and Denelle Carrington seconded the motion to approve the Local Control Accountability Plan as presented. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Aye; Carla Bacocho – Absent; Denelle Carrington – Aye; Sandra Lund – Absent.

**b. Discussion/Approval – 2018-2019 Budget**

Tom Snyder moved and Denelle Carrington seconded the motion to approve the 2018-2019 Budget as presented. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Aye; Carla Bacocho – Absent; Denelle Carrington – Aye; Sandra Lund – Absent.

**c. Discussion/Approval – LCAP Federal Addendum (enclosure) – Superintendent Jones explained the addendum as a requirement under the Every Student Succeeds Act to bridge between State and Federal requirements for accountability.**

Tom Snyder moved and Denelle Carrington seconded the motion to approve the LCAP Federal Addendum as presented. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Aye; Carla Bacocho – Absent; Denelle Carrington – Aye; Sandra Lund – Absent.

**d. Discussion/Approval – 2018-19 Consolidated Application (enclosure) – Superintendent Jones explained that having the LCAP and Federal Addendum in place we can apply for Federal funds with the Consolidated Application.**

Tom Snyder moved and Denelle Carrington seconded the motion to approve the 2018-19 Consolidated Application as presented. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Aye; Carla Bacocho – Absent; Denelle Carrington – Aye; Sandra Lund – Absent.

**e. Discussion/Approval – Community Eligibility Provision of the School Nutrition Program (enclosure) – Superintendent Jones explained that we are eligible to participate in this provision of the National School Lunch Program allowing us to provide free breakfast and lunch to all student as long as we meet specific criteria.**

Tom Snyder moved and Denelle Carrington seconded the motion to approve the new nutrition program as presented and to clear all outstanding meal accounts. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Aye; Carla Bacocho – Absent; Denelle Carrington – Aye; Sandra Lund – Absent.

**2. Governance**

**a. Discussion/Approval – 2018-19 Board Meeting calendar (enclosure)**

Tom Snyder moved and Denelle Carrington seconded the motion to approve the 2018-19 Board meeting calendar with one change. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Aye; Carla Bacocho – Absent; Denelle Carrington – Aye; Sandra Lund – Absent.

**b. Discussion/Approval – Annual Review of Policies (enclosures)**

- i. Uniform Complaint Procedure & Form, BP/AR 1312.3
- ii. Intradistrict Open Enrollment, BP/AR 5116.1
- iii. TUPE – Tobacco Use Prevention, BP 5131.62
- iv. Positive School Climate, BP 5137
- v. Parental Involvement, BP 6020
- vi. Extra and Co-curricular, BP/AR 6145
- vii. Education for Homeless Children, BP/AR/E 6173

Tom Snyder moved and Denelle Carrington seconded the motion to approve all of the Annual Reviews as presented. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Aye; Carla Bacoch – Absent; Denelle Carrington – Aye; Sandra Lund – Absent.

- c. First Reading and Adoption of Board policies from CSBA, May, 2018 Policy Updates (enclosure)

Tom Snyder moved and Denelle Carrington seconded the motion to waive the second reading and adopt the policies as presented. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Aye; Carla Bacoch – Absent; Denelle Carrington – Aye; Sandra Lund – Absent.

- d. Discussion/Approval – 2018-19 Student Handbook and Master Schedule – Principal Dardenne-Ankringa explained the proposed changes and updates.

Tom Snyder moved and Denelle Carrington seconded the motion to approve the changes to the student handbook as presented. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Aye; Carla Bacoch – Absent; Denelle Carrington – Aye; Sandra Lund – Absent.

- e. Discussion/Approval – Board Staff Relations (enclosure) – Superintendent Jones talked about the flyer that will be in all new hire packets. No action was needed.

### 3. Curriculum/Instruction

- a. Discussion/Approval – Adoption of:
  - a. Edgenuity On-Line
  - b. McGraw Hill History Social Science K-12: Impact
  - c. EL Education ELA Modules K-6
  - d. Lexia Core 5 Reading On-line

Tom Snyder moved and Denelle Carrington seconded the motion to approve the above instructional materials for adoption in the curriculum. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Aye; Carla Bacoch – Absent; Denelle Carrington – Aye; Sandra Lund – Absent.

### 4. Facilities

- a. Discussion/Approval – Annual Review of Integrated Pest Management Plan (enclosure)

Tom Snyder moved and Denelle Carrington seconded the motion to approve the annual review of the Integrated Pest Management Plan as corrected. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Aye; Carla Bacoch – Absent; Denelle Carrington – Aye; Sandra Lund – Absent.

### 5. Personnel

- a. Discussion/Approval – New Hire for 2018-19 School Year: Michael Walsh, Part-Time

**PE Teacher, Certificated Salary Schedule, Column V, Step 1**

Tom Snyder moved and Denelle Carrington seconded the motion to approve the new hire as presented. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Aye; Carla Bacoch – Absent; Denelle Carrington – Aye; Sandra Lund – Absent.

**b. Discussion/Approval – 2018-19 Stipends (enclosure)**

Tom Snyder moved and Denelle Carrington seconded the motion to approve the 2018-19 Stipends as presented. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Aye; Carla Bacoch – Absent; Denelle Carrington – Aye; Sandra Lund – Absent.

**c. Discussion/Approval – 2018-19 CIF Representative to League (enclosure)**

Tom Snyder moved and Denelle Carrington seconded the motion to approve the 2018-19 CIF Representative as presented. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Aye; Carla Bacoch – Absent; Denelle Carrington – Aye; Sandra Lund – Absent.

**d. Discussion/Approval – 2018-19 Fall and Winter Sports Coaches (enclosure) – One Board Member abstained from this vote due to a conflict of interest. Due to lack of a quorum, President Mann moved this item to the August 2018 Board meeting.**

**F. PUBLIC COMMENT ON CLOSED SESSION ITEMS – None**

**G. ADJOURN TO CLOSED SESSION – President Mann adjourned to Closed Session at 6:52 PM.**

**H. CLOSED SESSION**

1. Public Employee Discipline/Dismissal/Release
2. Superintendent Evaluation
3. 2018-2019 Superintendent Contract (Government Code 54947)
4. 2018-2019 Principal Contract (Government Code 54947)

**I. RECONVENE TO OPEN SESSION – President Mann reconvened to Open Session at 7:15 PM.**

**J. REPORT OF ANY ACTION TAKEN IN CLOSED SESSION**

1. Discussion/Approval – Contract of Employment, Superintendent – President Mann reported that Tom Snyder moved and Denelle Carrington seconded the motion to amend the Superintendent contract as presented. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Aye; Carla Bacoch – Absent; Denelle Carrington – Aye; Sandra Lund – Absent.

2. Discussion/Approval – Contract of Employment, Principal – President Mann reported that Tom Snyder moved and Denelle Carrington seconded the motion to approve the Principal contract as presented. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Aye; Carla Bacoch – Absent; Denelle Carrington – Aye; Sandra Lund – Absent.
3. Superintendent Evaluation – President Mann reported that Tom Snyder moved and Denelle Carrington seconded the motion that the Superintendent's evaluation exceeded expectations. The motion passed with the vote as follows: Marilyn Mann – Aye; Tom Snyder – Aye; Carla Bacoch – Absent; Denelle Carrington – Aye; Sandra Lund – Absent.

**K. BOARD MEMBERS**

1. Next Regular Meeting: **Wednesday, August 15, 2018**, 6:00 PM at the Big Pine High School (Main Building), Superintendent's Conference Room.

**L. ADJOURNMENT** – President Mann adjourned the meeting at 7:21 PM.

  
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Marilyn Mann  
Board President

  
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Pamela J. Jones  
Secretary of the Board

8-15-18  
Date Approved