



**BIG PINE UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES**  
**MINUTES of the Regular Meeting**  
**Tuesday, June 11, 2019**

**A. OPENING BUSINESS**

1. Call Open Session to Order – Denelle Carrington, Board President, called the Regular meeting of the Big Pine Unified School District Board of Trustees to order at 6:02 PM. The meeting was held in the Superintendent’s Conference Room of Big Pine High School. Notice of the meeting was published, posted and/or e-mailed in a timely manner.
2. Roll Call – **Board Members** present; Denelle Carrington, Board President; Sandra Lund and Carrol Hambleton. Board Members absent: Marilyn Mann, Vice President, and Yolanda Cortez. Roll call was taken and a quorum was satisfied to hold a meeting. **Staff** present: Pamela Jones, Superintendent; Ed Dardenne-Ankringa, Principal and Terri Parks, Administrative Assistant. **Visitors:** None.
3. Pledge of Allegiance was said at 6:03 PM.
4. Adopt Agenda

Sandra Lund moved and Carrol Hambleton seconded the motion to adopt the agenda as printed. The motion passed with the vote as follows: Denelle Carrington – Aye; Marilyn Mann – Absent; Yolanda Cortez – Absent; Carrol Hambleton – Aye; Sandra Lund – Aye.

5. Identify Closed Session Topics of Discussion – President Carrington identified the Closed Session topics.

**B. PUBLIC** – There was no public comment.

**C. CONSENT AGENDA**

1. Approval, Minutes of May 6, 2019 Regular Meeting (enclosure)
2. Approval, Minutes of May 14, 2019 Special Meeting (enclosure)
3. Approval, Routine Payment of Monthly Bills/Warrants (enclosure)
4. Approval, Budget Revisions (enclosure)
5. Approval, District Advisory Council May 16, 2019 meeting minutes (enclosure)
6. Approval, Facility Inspection Tool Report (enclosure)

Sandra Lund moved and Carrol Hambleton seconded the motion to approve the Consent Agenda Items as printed. The motion passed with the vote as follows: Denelle Carrington – Aye; Marilyn Mann – Absent; Yolanda Cortez – Absent; Carrol Hambleton – Aye; Sandra Lund – Aye.

Marilyn Mann, Vice President, arrived at the meeting.

**D. REPORTS**

1. ASB Report and Account Balances (enclosures)
2. Superintendent’s Report – Superintendent Jones reported that all but two teachers attended the professional development day on Friday, June 6. They worked as a group on the EL Work Plan and the afternoon was spent on individual work plans. June 10 was the County Superintendents’ council. Superintendent Jones reported on administrative

- changes at districts throughout the county.
3. Principal's Report – Principal Dardenne-Ankringa reported on facility projects that have started for the summer. He updated the Board on the repainting of the east and west inside walls in the gym. Summer School is under way. Twelve middle school students were invited to attend with 8 of those 12 having started summer school. Six high school students were invited and 4 have picked up the necessary information to date.
  4. BPEA Report – None
  5. CSEA Report – None
  6. Class Counts – No discussion

## **E. PUBLIC HEARINGS**

1. Curriculum Adoption, Science Material, Amplify K-8
2. Curriculum Adoption, Science Material, Discovery 9-12

Marilyn Mann moved and Sandra Lund seconded the motion to open the hearing on the above materials. The motion passed with the vote as follows: Denelle Carrington – Aye; Marilyn Mann – Aye; Yolanda Cortez – Absent; Carrol Hambleton – Aye; Sandra Lund – Aye. President Carrington opened the hearing at 6:14 PM.

Superintendent Jones pointed out the sample materials being considered. Teachers throughout the valley have looked through samples of different materials. Superintendent Jones stated that the possible approval of the material will be at the next meeting. There was no public comment.

Marilyn Mann moved and Sandra Lund seconded the motion to close the hearing. The motion passed with the vote as follows: Denelle Carrington – Aye; Marilyn Mann – Aye; Yolanda Cortez – Absent; Carrol Hambleton – Aye; Sandra Lund – Aye. President Carrington closed the hearing at 6:15 PM.

## **F. DISCUSSION/POSSIBLE ACTION ITEMS**

1. **Financial**
  - a. Discussion/Approval – Local Control Accountability Plan

Marilyn Mann moved and Sandra Lund seconded the motion to approved the LCAP. The motion passed with the vote as follows: Denelle Carrington – Aye; Marilyn Mann – Aye; Yolanda Cortez – Absent; Carrol Hambleton – Aye; Sandra Lund – Aye.

- b. Discussion/Approval – 2019-2020 Budget

Marilyn Mann moved and Carrol Hambleton seconded the motion to approve the 2019-20 Budget. The motion passed with the vote as follows: Denelle Carrington – Aye; Marilyn Mann – Aye; Yolanda Cortez – Absent; Carrol Hambleton – Aye; Sandra Lund – Aye.

- c. Discussion/Approval – Salary Schedules
        - 1) 2019-2020 (enclosure)
          - i) Certificated
          - ii) Classified
          - iii) Confidential Management
          - iv) Substitute Classified

Marilyn Mann moved and Carrol Hambleton seconded the motion to approve the 2019-20 Salary Schedules as listed above. The motion passed with the vote as follows: Denelle Carrington – Aye; Marilyn Mann – Aye; Yolanda Cortez – Absent; Carrol Hambleton – Aye; Sandra Lund – Aye.

**2. Governance**

- a. Discussion/Approval – 2019-20 Student Handbook and Master Schedule (handouts) – Principal Dardenne-Ankringa reviewed the changes to the student handbook, taking note of section on minimum GPA requirements, absences, behavioral plans, CAASPP and cafeteria. Bus routes have been adjusted and additional stops have been added to work better with changes to campus access. He covered staff and master schedule changes.

Sandra Lund moved and Carrol Hambleton seconded the motion to approve the changes. The motion passed with the vote as follows: Denelle Carrington – Aye; Marilyn Mann – Aye; Yolanda Cortez – Absent; Carrol Hambleton – Aye; Sandra Lund – Aye.

**3. Facilities**

- a. Discussion/Approval – Tree Removal – Superintendent Jones reminded the Board that in April they approved the removal of one tree and the condition of the others would be monitored. Superintendent Jones has received a second opinion report from an arborist. The arborist confirmed that with the removal of two trees that the others trees would have a much better chance of improving. She covered the root issues and what her recommendations are for improving the other trees. The report answered all the questions asked of Superintendent Jones. Superintendent Jones recommends that the two dying trees be removed now.

Denelle Carrington moved and Marilyn Mann seconded the motion to remove the 2 dying trees and that Superintendent Jones bring back ideas on beautification of the area north of the school where the trees are located. The motion passed with the vote as follows: Denelle Carrington – Aye; Marilyn Mann – Aye; Yolanda Cortez – Absent; Carrol Hambleton – Aye; Sandra Lund – No.

- b. Discussion/Approval – Access to Campus – Superintendent Jones covered access to school campus after school hours. Finding a timer for locking gates, etc., after school hours is proving difficult. Principal Dardenne-Ankringa, Dave Calloway and Lorelee Mairs attended a Threat Assessment seminar. The seminar presenters and law enforcement recommend a closed campus especially when staff are not present. Principal Dardenne-Ankringa briefly reviewed the trash removal from Better World Day and the many hazards found.

Marilyn Mann moved and Sandra Lund seconded the motion to move forward with closing the campus and locking accesses to the campus after school hours. The motion passed with the vote as follows: Denelle Carrington – Aye; Marilyn Mann – Aye; Yolanda Cortez – Absent; Carrol Hambleton – Aye; Sandra Lund – Aye.

**4. Personnel**

- a. Discussion/Approval – 2019-20 Stipends (enclosure)

Marilyn Mann moved and Sandra Lund seconded the motion to approve the stipends as listed. The motion passed with the vote as follows: Denelle Carrington – Aye; Marilyn Mann – Aye; Yolanda Cortez

– Absent; Carrol Hambleton – Aye; Sandra Lund – Aye.

- b. Discussion/Approval – Resignation of Joan Dixon (enclosure) – Superintendent Jones stated that this resignation is for library work only. Ms. Dixon will remain the fiscal services technician and continue with the ASB Fiscal stipend.

Marilyn Mann moved and Sandra Lund seconded the motion to accept the resignation. The motion passed with the vote as follows: Denelle Carrington – Aye; Marilyn Mann – Aye; Yolanda Cortez – Absent; Carrol Hambleton – Aye; Sandra Lund – Aye.

**G. PUBLIC COMMENT ON CLOSED SESSION ITEMS** – There was no public comment.

**H. ADJOURN TO CLOSED SESSION** – President Carrington adjourned the meeting to Closed Session at 7:14 PM.

**I. CLOSED SESSION**

1. 2019-20 Principal Contract (Government Code 54947)

President Carrington excused herself during Closed Session due to illness and the balance of the Closed Session was chaired by Vice President, Marilyn Mann.

**J. RECONVENE TO OPEN SESSION** – Vice President Mann reconvened to Open Session at 8:04 PM.

**K. REPORT OF ANY ACTION TAKEN IN CLOSED SESSION**

1. Discussion/Approval – Contract of Employment, Principal

Sandra Lund moved and Carrol Hambleton seconded the motion to approve the Principal contract as presented. The motion passed with the vote as follows: Denelle Carrington – Absent; Marilyn Mann – Aye; Yolanda Cortez – Absent; Carrol Hambleton – Aye; Sandra Lund – Aye.

**L. BOARD MEMBERS**

1. Next Regular Meeting: **Monday, August 5, 2019**, 6:00 PM at the Big Pine High School (Main Building), Superintendent's Conference Room.

**M. ADJOURNMENT** – Vice President Mann adjourned the meeting at 8:05 PM.

*Denelle Carrington*

Denelle Carrington  
Board President

*Pamela J. Jones*

Pamela J. Jones  
Secretary of the Board

*8-15-19*

Date Approved