



**BIG PINE UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES**  
**MINUTES of the Regular Meeting**  
**Wednesday, August 15, 2018**

**A. OPENING BUSINESS**

1. Call Open Session to Order – Tom Snyder, Acting Board President, called the Regular meeting of the Big Pine Unified School District Board of Trustees to order at 6:04 PM. The meeting was held in the Superintendent's Conference Room of Big Pine High School. Notice of the meeting was published, posted and/or e-mailed in a timely manner.
2. Roll Call – **Board Members** present; Tom Snyder, Acting President; Carla Bacoch; Denelle Carrington and Sandra Lund. Board Member absent: Marilyn Mann. Roll call was taken and a quorum was satisfied to hold a meeting. **Staff** present: Pamela Jones, Superintendent; Ed Dardenne-Ankring, Principal; and Terri Parks, Administrative Assistant. **Visitor:** Carrol Hambleton.
3. Pledge of Allegiance – The Pledge of Allegiance was said at 6:05 PM.
4. Adopt Agenda

Carla Bacoch moved and Denelle Carrington seconded the motion to adopt the agenda as printed. The motion passed with the vote as follows: Marilyn Mann – Absent; Tom Snyder – Aye; Carla Bacoch – Aye; Denelle Carrington – Aye; Sandra Lund – Aye.

5. Identify Closed Session Topics of Discussion – Acting President Snyder identified the Closed Session topics.

**B. PUBLIC – There was no Public Comment.**

1. Richard Reel – Superintendent Jones gave a brief background on what Richard has done for Big Pine Schools, as an employee, support for our students and as a volunteer; the Big Pine community and in the valley. She presented him with a plaque of appreciation. Carrot cake was served to all.

**C. REPORTS**

1. Superintendent's Report – Superintendent Jones talked about this week's time with our new EL school designer, Sara Purdy, and our retiring designer, John Le Cavalier. A lot of good work is being accomplished. Monday, August 20, is Back to School night, starting at 5:30 pm. We will have an election in November for the two board member positions. Marilyn Mann will be running again. Yolanda Cortes, Carrol Hambleton, Roberta Lovig and Jerome Webber are all on the ballot as well.
2. Principal's Report – Principal Dardenne-Ankring welcomed the new staff members: Mary Hershdorfer, a part-time Spanish teacher; and Autumn Eanes, the part-time Digital Design/Arts teacher. All grades will be using the new social science textbooks along with ELA material. The floor in the art room has been refinished. The remodel in the locker rooms is complete along with the science lab.
3. BPEA Report – None
4. CSEA Report – None
5. ASB Report – Account Balances (enclosures) – Balance sheet only.
6. Class Counts as noted.

**D. CONSENT AGENDA**

1. Approval, Minutes of June 11, 2018 Regular Meeting (enclosure)
2. Approval, Minutes of June 21, 2018 Special Meeting (enclosure)
3. Approval, Routine Payment of Monthly Bills/Warrants, 2017-18 and 2018-19 (enclosures)
4. Approval, Budget Revisions (enclosure)
5. Approval, Quarterly Uniform Complaint Report Summary (enclosure)
6. Approval, Pamela Jones designated as Big Pine Unified School District Negotiator

Denelle Carrington moved and Carla Bacocho seconded the motion to approve the Consent Agenda items as printed. The motion passed with the vote as follows: Marilyn Mann – Absent; Tom Snyder – Aye; Carla Bacocho – Aye; Denelle Carrington – Aye; Sandra Lund – Aye.

**E. DISCUSSION/POSSIBLE ACTION ITEMS**

**1. Financial**

- a. Discussion – LCAP Data (enclosure) – Superintendent Jones gave a brief overview of the handout. She noted that many of the Data collections we need for EL Education also satisfy our LCAP requirements. We scored 107 on the EL Implementation Review, our highest score yet. A score of 98 is needed to be certified. She reviewed the chronic absence report, noting an 8.0% improvement for credentialing.
- b. Discussion/Approval – 2017-18 Final Education Protection Account (enclosure) – Superintendent Jones stated that the EPA was started in 2012 and requires us to show where these funds are used. All our EPA funds are and will be used for instruction and professional development of teachers.
- c. Discussion/Approval – 2018-19 Estimated Education Protection Account (enclosure)

Sandra Lund moved and Denelle Carrington seconded the motion to approve both E 1b and E 1c as printed. The motion passed with the vote as follows: Marilyn Mann – Absent; Tom Snyder – Aye; Carla Bacocho – Aye; Denelle Carrington – Aye; Sandra Lund – Aye.

- d. Discussion/Approval – 2017-18 Developer Fee Report (enclosure)

Denelle Carrington moved and Carla Bacocho seconded the motion to approve the Developer Fee Report. The motion passed with the vote as follows: Marilyn Mann – Absent; Tom Snyder – Aye; Carla Bacocho – Aye; Denelle Carrington – Aye; Sandra Lund – Aye.

**2. Governance**

- a. First Reading and Adoption of Board policies from CSBA, July, 2018 Policy Updates (enclosure)

Denelle Carrington moved and Carla Bacocho seconded the motion to waive the second reading and approve the policy updates as printed. The motion passed with the vote as follows: Marilyn Mann – Absent; Tom Snyder – Aye; Carla Bacocho – Aye; Denelle Carrington – Aye; Sandra Lund – Aye.

**3. Curriculum/Instruction**

- a. Ratify – 2018-19 Calendar (enclosure)

Denelle Carrington moved and Carla Bacocho seconded the motion to ratify the 2018-19 calendar. The motion passed with the vote as follows: Marilyn Mann – Absent; Tom Snyder – Aye; Carla Bacocho – Aye; Denelle Carrington – Aye; Sandra Lund – Aye.

- b. Discussion/Approval – Annual Report of Interdistrict Transfer Requests (enclosure) – Superintendent Jones discussed the report. No action was taken.

**4. Facilities**

- a. Discussion/Approval – Maintenance Project List Update – Moved to September.
- b. Discussion/Approval – Policy for Management of LADWP Lease Property (handout) – Superintendent Jones gave a background on the leased property from LADWP and some of the problems we have had through the years. After much discussion, the Board directed Superintendent Jones to have the sign at the ballpark moved to the right and work with LADWP on cutting the property that we do not use out of the lease.

**5. Personnel**

- a. Accept – Resignation of Certificated employee, Linda Akyuz (handout)

Sandra Lund moved and Denelle Carrington seconded the motion to accept the resignation of Linda Akyuz. The motion passed with the vote as follows: Marilyn Mann – Absent; Tom Snyder – Aye; Carla Bacocho – Aye; Denelle Carrington – Aye; Sandra Lund – Aye.

- b. Accept – Resignation of Classified employee, Richard Reel (enclosure)

Sandra Lund moved and Denelle Carrington seconded the motion to accept the resignation of Richard Reel. The motion passed with the vote as follows: Marilyn Mann – Absent; Tom Snyder – Aye; Carla Bacocho – Aye; Denelle Carrington – Aye; Sandra Lund – Aye.

- c. Discussion/Approval – Notification of intent to employ Indigo Johnson on a Single Subject Math and Science (General, Biology/Life Science, Chemistry, Physics and Earth and Planetary) Provisional Internship Permit at Big Pine Unified School District; Certificated Salary Schedule Column 1, Step 1

Denelle Carrington moved and Carla Bacocho seconded the motion to employ Indigo Johnson as listed above. The motion passed with the vote as follows: Marilyn Mann – Absent; Tom Snyder – Aye; Carla Bacocho – Aye; Denelle Carrington – Aye; Sandra Lund – Aye.

- d. Discussion/Approval – Notification of intent to employ Mary Hershdofer on a Single Subject World Language, Spanish Provisional Internship Permit at Big Pine Unified School District; Certificated Salary Schedule Column V, Step 1

Sandra Lund moved and Denelle Carrington seconded the motion to employ Mary Hershdofer as listed above. The motion passed with the vote as follows: Marilyn Mann – Absent; Tom Snyder – Aye; Carla Bacocho – Aye; Denelle Carrington – Aye; Sandra Lund – Aye.

- e. Discussion/Approval – Hire Heraclio Rico for the part-time Special Education Van Driver, Classified Salary Schedule, Range 6, Step 1

Carla Bacocho moved and Sandra Lund seconded the motion to hire Heraclio Rico as the van driver. The motion passed with the vote as follows: Marilyn Mann – Absent; Tom Snyder – Aye; Carla Bacocho – Aye; Denelle Carrington – Aye; Sandra Lund – Aye.

- f. Discussion/Approval – New Hire Autumn Eanes, part-time Fine Arts Teacher, Certificated

Sandra Lund moved and Carla Bacoch seconded the motion to hire Autumn Eanes as the part-time CLE Fine Arts Teacher. The motion passed with the vote as follows: Marilyn Mann – Absent; Tom Snyder – Aye; Carla Bacoch – Aye; Denelle Carrington – Aye; Sandra Lund – Aye.

- g. Discussion/Approval – Consent to Teach Outside of Regularly Credentialed Area (enclosure)

Denelle Carrington moved and Sandra Lund seconded the motion to approve the Consent to Teach as printed. The motion passed with the vote as follows: Marilyn Mann – Absent; Tom Snyder – Aye; Carla Bacoch – Aye; Denelle Carrington – Aye; Sandra Lund – Aye.

- h. Discussion/Approval – 2018-19 Staff Handbook (enclosure) – Superintendent Jones talked briefly on the changes/updates and additions that were made. The Warrior Code was updated and the feathers are still in process of being changed. The Code of Conduct and Letters of Reference sections have been added.

Denelle Carrington moved and Carla Bacoch seconded the motion to approve the staff handbook as printed. The motion passed with the vote as follows: Marilyn Mann – Absent; Tom Snyder – Aye; Carla Bacoch – Aye; Denelle Carrington – Aye; Sandra Lund – Aye.

**F. PUBLIC COMMENT ON CLOSED SESSION ITEMS** – There was no comment.

**G. ADJOURN TO CLOSED SESSION** – Acting President Snyder adjourned the meeting to Closed Session at 7:25 PM.

**H. CLOSED SESSION**

1. Personnel, Salary, Salary Schedule and Fringe Benefits (Government Code 54957.6)
2. Confidential Student Matters (Ed Code 84900 et seq.)

**I. RECONVENE TO OPEN SESSION** – Acting President Snyder reconvened to Open Session at 7:45 PM.

**J. REPORT OF ANY ACTION TAKEN IN CLOSED SESSION**

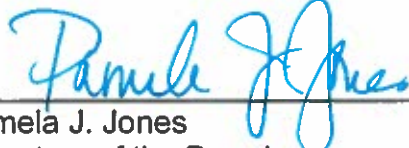
It was moved by Denelle Carrington and seconded by Sandra Lund to amend the Principal contract adding that the Principal may work no more than fifteen (15) excess workdays in any one school year, with the approval of the Superintendent. The motion passed with the vote as follows: Marilyn Mann – Absent; Tom Snyder – Aye; Carla Bacoch – Aye; Denelle Carrington – Aye; Sandra Lund – Aye.

**K. BOARD MEMBERS**

1. Next Regular Meeting: Tentative date of **Thursday, September 6, 2018**, 6:00 PM at the Big Pine High School (Main Building), Superintendent's Conference Room. Superintendent Jones will check with President Mann.

L. **ADJOURNMENT**

  
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Tom Snyder  
Acting Board President

  
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Pamela J. Jones  
Secretary of the Board

  
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Date Approved