



BIG PINE UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES
MINUTES of the Regular Meeting
Monday, August 7, 2017

A. OPENING BUSINESS

1. Call Open Session to Order – Denelle Carrington, Board Member, called the Opening Business Session of the Regular meeting of the Big Pine Unified School District Board of Trustees to order at 6:00 PM. The meeting was held in the Superintendent’s Conference Room of Big Pine High School. Notice of the meeting was published, posted and/or e-mailed in a timely manner.
2. Roll Call – **Board Members** present: Denelle Carrington, Sandra Lund and Tom Snyder. Board Members absent: Marilyn Mann, President; Carla Bacocho, Vice President. Roll call was taken and a quorum was satisfied to hold a meeting. **Staff** present: Pamela Jones, Superintendent; and Terri Parks, Administrative Assistant. **Visitors** present: Violet Cortes, parent.
3. Pledge of Allegiance – The Pledge of Allegiance was said at 6:00 PM.
4. Adopt Agenda

Sandra Lund moved and Tom Snyder seconded the motion to adopt the agenda as printed. The motion passed with the vote as follows: Marilyn Mann - Absent; Carla Bacocho - Absent; Denelle Carrington - Aye; Sandra Lund – Aye; Tom Snyder – Aye.

5. Identify Closed Session Topics of Discussion – Denelle Carrington identified the Closed Session topics.

B. PUBLIC COMMENT ON CLOSED SESSION ITEMS - None

C. ADJOURN TO CLOSED SESSION – Denelle Carrington adjourned the meeting to Closed Session at 6:01 PM.

Carla Bacocho, Vice President, joined the Closed Session and assumed the duties of the President.

D. CLOSED SESSION

1. Pending Litigation OAH Case #2017030727
2. Personnel (Government Code 54957)
3. Negotiations (Government Code 54957.6)

E. RECONVENE TO OPEN SESSION – Vice President Bacocho reconvened to Open Session at 6:31 PM.

F. REPORT OF ANY ACTION TAKEN IN CLOSED SESSION – Vice President Bacocho reported that no action was taken by the Board in Closed Session.

Sandra Lund served her Carrot Cake to all in attendance.

- G. PUBLIC** – Violet Cortes commented on Closed Session item number one. She wanted the Board to know she was engaged.

H. INTERDISTRICT TRANSFER REQUESTS

1. Discussion/Approval Interdistrict Transfer Requests (enclosures)

Denelle Carrington moved and Tom Snyder seconded the motion to approve the Interdistrict Transfer Requests as presented. The motion passed with the vote as follows: Marilyn Mann - Absent; Carla Bacocho - Abstain; Denelle Carrington - Aye; Sandra Lund – Aye; Tom Snyder – Aye.

I. REPORTS

1. Superintendent's Report
 - 1) Professional Learning and School Startup – Superintendent Jones reported that all certificated employees will be working on curriculum and instruction, data analysis, and new assessment practices. Our EL School Designer is on site this week and will be working with us towards credentialing of the school.
 - 2) Student Learning Supports – Superintendent Jones reported that we have three credentialed, student learning support staff: Melinda Dardenne-Ankring, elementary Care Intervention; Lauren Zierer, Resource; and our new employee, Sunny Meza, Guidance Counselor K-12.
2. Principal's Report – Vice President Bacocho reported that the Principal's Report will be later during the meeting.
3. BPEA Report - None
4. CSEA Report - None
5. ASB Report and Account Balances (enclosures) – No ASB Report.
6. Class Counts – as of August 7, 2017: 113 elementary students and 37 high school students for a total of 150 students.

J. CONSENT AGENDA

1. Approval, Minutes of June 12, 2017 Regular Meeting (enclosure)
2. Approval, Routine Payment of Monthly Bills/Warrants (enclosure)
3. Approval, Quarterly Uniform Complaint Report Summary (enclosure)
4. Approval, Pamela Jones as Big Pine Unified School District Designated Negotiator

Sandra Lund moved and Denelle Carrington seconded the motion to approve the above Consent Agenda items. The motion passed with the vote as follows: Marilyn Mann - Absent; Carla Bacocho - Aye; Denelle Carrington - Aye; Sandra Lund – Aye; Tom Snyder – Aye.

K. DISCUSSION/POSSIBLE ACTION ITEMS

1. **Governance**
 - a. First Reading and Adoption of Board policies from CSBA, July, 2017 Policy Updates

(enclosure)

Denelle Carrington moved and Sandra Lund seconded the motion to waive the second reading and approve the policy updates as presented. The motion passed with the vote as follows: Marilyn Mann - Absent; Carla Bacocho - Aye; Denelle Carrington - Aye; Sandra Lund – Aye; Tom Snyder – Aye.

b. Discussion/Approval – 2017-18 Student Handbook and Master Schedule (enclosure)

Denelle Carrington moved and Sandra Lund seconded the motion to approve the handbook and schedule changes as presented. The motion passed with the vote as follows: Marilyn Mann - Absent; Carla Bacocho - Aye; Denelle Carrington - Aye; Sandra Lund – Aye; Tom Snyder – Aye.

2. Curriculum/Instruction

a. Discussion – EL Education Update

b. Discussion – LCAP Data Discussion (handout)

Superintendent Jones reported that a and b above will be combined. Our target of 98 was met for last year on the EL Education Implementation Review sheets. She highlighted the Implementation Review and test result numbers, noting that staff would be doing analysis and problem solving using this data. Results of this data discussion will be reported at an upcoming Board meeting.

Principal Dardenne-Ankringa came into the meeting and Vice President Bacocho invited him to make his report.

Principal's Report – Principal Dardenne-Ankringa reported that the move of a few teachers' class rooms is complete; all K-12 students have Chrome Books; teachers' technology will be updated this year; and Summer School is complete and successful with 2 high school students completing 2 semesters, 1 completing 1 semester and earning his diploma, and 4 middle school students completed 60 or more hours of on-line learning.

3. Financial

a. Discussion/Approval – 2017-18 Estimated Education Protection Account (enclosure) – Superintendent Jones reported that these funds are used to support teacher salaries.

Denelle Carrington moved and Tom Snyder seconded the motion to approve the 2017-18 Estimated Education Protection Account as printed. The motion passed with the vote as follows: Marilyn Mann - Absent; Carla Bacocho - Aye; Denelle Carrington - Aye; Sandra Lund – Aye; Tom Snyder – Aye.

b. Discussion – LCAP Approval Comments – Superintendent Jones reported that in the comments from the County Office of Education questioned why our LCAP did not have any data on NWEA. Superintendent Jones has responded and stated that the 2017-18 LCAP will have a comment on this, as data was not available for 2016-17.

4. Facilities

a. Discussion – Emergency Construction Grant Applications – Superintendent Jones reported that she is working on two applications; one is a State Hardship grant for a new fire alarm system. If approved, it will pay for about half of the cost of a new system. The other application is for a Federal grant to help pay for the balance of the fire system. The Federal grant is highly competitive and our project may be too small, but she will give it a try.

- b. Discussion/Approval – Landscaping Front of High School Building – Superintendent Jones reported that all of the bushes in front of this building had aged-out and were removed. They were a big trash deposit site for students and there was no irrigation system. The Board instructed Superintendent Jones to proceed with concrete removal, irrigation system installation and the planting of new bushes. Any further modernization to sidewalks is not being considered at this time due to budget considerations.

5. Personnel

- a. Discussion/Approval – 2017-18 Staff Handbook (enclosure) – Superintendent Jones reported that the updates were staff and other minor updates. She recommends that the Board revisit goals and priorities at a workshop or upcoming Board meeting.

Denelle Carrington moved and Sandra Lund seconded the motion to approve the 2017-18 Staff Handbook as printed. The motion passed with the vote as follows: Marilyn Mann - Absent; Carla Bacoch - Aye; Denelle Carrington - Aye; Sandra Lund – Aye; Tom Snyder – Aye.

- b. Discussion/Approval – Consent to Teach Outside of Regularly Credentialed Area (enclosure)

Sandra Lund moved and Tom Snyder seconded the motion to approve the above referenced item. The motion passed with the vote as follows: Marilyn Mann - Absent; Carla Bacoch - Aye; Denelle Carrington - Aye; Sandra Lund – Aye; Tom Snyder – Aye.

- c. Ratify – Resignation of Jennifer Weston, Student Career & Academic Services Coordinator (enclosure)

Denelle Carrington moved and Tom Snyder seconded the motion to accept the resignation of Jennifer Weston. The motion passed with the vote as follows: Marilyn Mann - Absent; Carla Bacoch - Aye; Denelle Carrington - Aye; Sandra Lund – Aye; Tom Snyder – Aye.

- d. Discussion/Approval – New Hire, Sanilinn Meza, Certificated, School Guidance Counselor K-12, Counselor Salary Schedule, Step 1

Denelle Carrington moved and Tom Snyder seconded the motion to approve the above New Hire. The motion passed with the vote as follows: Marilyn Mann - Absent; Carla Bacoch - Aye; Denelle Carrington - Aye; Sandra Lund – Aye; Tom Snyder – Aye.

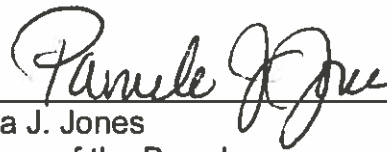
- L. **BOARD MEMBERS** – Board members asked staff to offer help in preparing the three Big Pine delegates to Boy's and Girl's State with their trip presentations at the Civic Club in October.

- 1. Next Regular Meeting: **Tuesday, September 5, 2017**, Opening Business 6:00 PM, Closed Session 6:05 PM, Reconvene to Open Session 6:35 PM at the Big Pine High School (Main Building), Superintendent's Conference Room.

- M. **ADJOURNMENT** – Vice President Bacoch adjourned the meeting at 7:29 pm.



Carla Bacoch
Vice President



Pamela J. Jones
Secretary of the Board

9-5-2017

Date Approved